



## ***VOLUNTEER OPPORTUNITIES***

### **2009 SKATE CANADA ACGM**

*Edmonton, AB*

*June 2 – 7, 2009*

The success of Skate Canada: Alberta – NWT/Nunavut (“Section”) lies in the hands of our volunteers. Our Section has a tradition of capable, dedicated volunteers. Your Board of Directors believes that, to continue this tradition we need to continue to attract volunteers of the same caliber.

To this end please be advised that Skate Canada: Alberta – NWT/Nunavut will be hosting the 2009 Skate Canada ACGM. We are currently in the process of forming the Section 2009 ACGM Host Committee for this prestigious national event. The committee will work with the Skate Canada national office staff to coordinate the various volunteer opportunities available during the ACGM and oversee the Section Hosted Evening held on the Saturday night.

The following positions are currently available:

- Volunteer Chair of the Section ACGM Host Committee. The Section ACGM Host Committee Chair provides leadership and support to the Section ACGM Host Committee and ensures the effective operation of the Committee. The Section ACGM Host Committee Chair is fully informed on organizational matters and participates in the Committee’s deliberations and matters relating to the 2009 Skate Canada ACGM. The Section ACGM Host Committee Chair reports to the Section Special Events Committee Chair.
- Volunteer Coordinator of the Section Hosted Evening who will serve as a member of the Section ACGM Host Committee. This individual will be responsible for the organization and management of this part of the ACGM, will work closely with the Section ACGM Host Committee Chair and the Section office and report to the Section ACGM Host Committee Chair.
- Various volunteer positions are available to assist with the ACGM as follows:
  - Drivers to assist in transporting the Skate Canada Board, Staff, National Team, Volunteer Award Winners and guests to and from the airport as per the schedule provided by Skate Canada

- Members of the Section ACGM Host Committee
- Assist with the assembly of the Delegate Package (Wednesday)
- To act as Bartenders for Skate Canada Board of Directors Hospitality Suite (Wednesday to Saturday)
- Assist with Delegate registration (Wednesday, Thursday and Friday)
- Ticket takers for Convention Opening (Thursday)
- Ticket takers for Workshops (Friday)
- Provides volunteer assistance at the Skate Canada Achievement Awards Gala & Banquet (Friday)
- Assist with Voting (AGM – Saturday)
- Assist with headset/receiver, material distribution and maintain doors, etc. (AGM – Saturday)
- Assist with the Section Hosted Evening (Saturday evening)

If you are interested in this exciting opportunity please forward by fax, email or regular mail your letter of application by September 30, 2008. **All individuals who apply will be contacted after September 30, 2008.**

The letter of application is to include your contact information, including name, mailing and email address, phone number and fax, if applicable. Please forward all letters of application or direct any questions to:

Vicky Brelinsky  
Coordinator, Communications & Officials  
Skate Canada: Alberta – NWT/Nunavut  
11759 Groat Road  
Edmonton, Alberta T5M 3K6  
Tel: 780-415-0562  
Toll Free Tel: 866-294-0663  
Fax: 780-427-1734  
Toll Free Fax: 866-746-4981  
Email: [skateab.vicky@telus.net](mailto:skateab.vicky@telus.net)