



**Skate Canada: Alberta-NWT/Nunavut  
Coach Hiring Policy  
January 2008**

Skate Canada: Alberta-NWT/Nunavut has adopted the following policy for the hiring of a Professional Coach:

All Skate Canada: Alberta-NWT/Nunavut section clubs must ask for:

A copy of the Coach's NCCP coaching credentials NCCP passport card and Skate Canada membership. The current Skate Canada membership card indicates that the coach has completed the Back Check and has a valid first aid certificate.

Written permission to contact the last three Skate Canada clubs the coach was employed with.

Written permission to contact personal references.

And it is recommended that:

Clubs clarify that the coach is either an employee of the club or an independent contractor as the relationship is different for each situation as are the Canada Revenue Agency requirements.

Clubs be advised they may contact the Section Coaching Representative and /or the Section office regarding the hiring of a coach.

The club may hire a coach on a probationary period, to see if the club and coach are right for each other (this must be clearly identified in the club coach contract).